

C.A.R.E. Specialist

The Healthy Start Coalition of Flagler and Volusia Counties is a non-profit organization striving to unite people and resources at the local level to meet the needs of pregnant women, infants, young children, and their families.

Healthy Start Coalition FV offers full-time employees

- An atmosphere of respect and appreciation, where a healthy work/life balance is encouraged
- Health & Life Insurance - with an option that is 100% paid by Coalition
- Generous paid time off including holidays, vacation time & sick leave
- 401(k) Retirement Plan
- This position offers a New Hire Incentive Plan of \$1,560 in the first six months based on performance outcomes.

GENERAL PURPOSE

The C.A.R.E. Specialist functions as an integral part of the Healthy Start Team with the primary purpose of coordinating advocacy, resources, and education (C.A.R.E.) to pregnant women, postpartum women, and families of children under the age of three identified as high risk. The C.A.R.E. Specialist evaluates risk factors that may lead to poor pregnancy outcomes and/or poor developmental outcomes. This position works in partnership with the client or family in connecting advocacy, resources and linkage to programs and resources to address risk factors identified by a risk screen or referral.

ESSENTIAL FUNCTIONS/DUTIES

1. Attempt to engage potential clients in the CONNECT/Coordinated Intake & Referral (CI&R) system of care.
2. Verify completion of a risk screen or referral.
3. Conduct Initial Intakes, including attempts to contact, to assess clients' service needs. Travel to attempt to contact clients and provide face-to-face services in the service area of Volusia and Flagler Counties as assigned.
4. Link and refer clients to appropriate services and community resources based on the identified service needs and risks.
5. Provide relevant information to clients about breastfeeding, health care options, parenting education, preventative health education, safe sleep, and child development.
6. Provide navigation assistance for families to find health insurance and health care services that include prenatal care, pediatric care, primary care, and family planning.
7. Develop, implement, and update a Plan of Safe Care in accordance with locally adopted policies and governance mandates for program participants which may include the infant/toddler, biological mother, other relative caregiver, or foster parent.
8. Conduct screenings and assessments with participants including but not limited to general health assessments, developmental assessments, depression screens, and substance use screens. All assessments will be conducted using established and proven effective tools.

9. Connect families to online community providers that include United Way 211 for resource information, Career Source for resume support, Early Learning Coalition for childcare assistance and Homeless Coalition of Flagler/Volusia for housing.
10. Participate in multi-disciplinary staffing with community partners to evaluate risks for high-risk clients and develop Individualized Plans of Care (IPC) as needed.
11. Ensure that all required documentation is typed and submitted in a timely manner into the Well Family System.

Education & Qualifications:

Minimum of two (2) years of college. Undergraduate Degree in Social Sciences, Social Work, or health-related field such as nursing, health education, health planning, or health care administration from an accredited four (4) year college or university preferred.

1. A minimum of three (3) years of public health/maternal-child health experience (with 2 years of college); OR Licensure as a Registered Nurse and minimum of three (3) years' public health/maternal-child health experience (with Associate's Degree); OR Licensure as a Licensed Practical Nurse with a minimum of four (4) years of public health/maternal-child health experience (with Associate's Degree).
2. Knowledgeable in current principles and practices related to Healthy Start Standards and Guidelines and Risk Appropriate Care.
3. Knowledge of community resources and available maternal-child program services for at-risk pregnant and interconception women, infants, young children, and their families and procedures for accessing resources.
4. Knowledge of maternal and child health principles, child abuse or neglect indicators, home environment and safety assessment.
5. Knowledge and adherence to pregnancy and postpartum non-directive information and counseling for prenatal care and delivery, infant care, adoption, and pregnancy termination options.
6. Bilingual in Spanish and English preferred.

Applicable competencies, skills, and abilities are also required. A full position description is available upon request.